



Minutes of Annual General Meeting 2019

March 14, 2019

In attendance –Paul Eichhorn (staff), Colleen Purdon, Shawna Macivor, Lynda Montgomery, Jackie Mersich, Jill Willington, Joachim Ostertag, Elizabeth Warren

With regrets - Keith Medley, Mark Fewer, Sydney Misener, Charlotte MacFarlane

Motion to approve minutes – Moved by Lynda Montgomery, seconded by Jill Willington to approve the minutes of 2018 Annual General Meeting as submitted – Motion is carried

Artistic Director Report

- Reviewed by all
- Motion to approve Artistic Director Report – Moved by Jackie Mersich, seconded by Elizabeth Warren - Motion is carried

Chair's Report

- Colleen Purdon provided brief summary of Chair's Report about SweetWater activities over the past year.
- Thanks to Board, staff, artist, and many volunteers who make SweetWater possible.
- This year is significant as we say goodbye to current AD and welcome a new AD.
- SweetWater continues to need more volunteers for the Board, the Committee, and to support concerts and events.
- Need to prepare for first capital campaign for endowment fund.
- Jackie Mersich offered special thanks to Colleen for her work over the past year.
- Motion to approve the Chair's Report - Moved by Colleen Purdon, seconded by Lynda Montgomery - Motion is carried

Treasurer's Report

- Treasurer Jill Willington provided financial report on past fiscal year.
- Over past year financial system overhauled and a new bookkeeper hired to deal with monthly financials.
- SweetWater budget goals for fiscal 2019 include an increase in corporate support and increased ticket sales during the September Festival and other concerts.
- Treasurer noted that SweetWater is in a good financial position moving forward.
- Motion to accept the Financial Report as presented, and the Independent Practitioner's Review Engagement Report for the year ended November 30, 2018 – Moved by Jill Willington, seconded by Shawna Macivor – Motion is carried

Festival Manager Report

- Paul Eichhorn, Festival Manager, presented his overview of key initiatives and other activities undertaken over the past year and updates about activities over the coming year.
- Motion to approve Festival Manager Report – Moved by Jackie Mersich, seconded by Joachim Ostertag – Motion is carried.

Artistic Director Succession Committee Update

- Colleen Purdon, Committee Chair, presented an overview of key initiatives and other activities undertaken over the past year.
- Special thanks to the members Jackie Mersich, Lynda Montgomery, and Maureen Sutherland and to Mark Fewer and James Campbell.
- After a review of all candidates, a short list of five was created and interviews now underway.
- Motion to approve Artistic Director Succession Committee Update – Moved by Colleen Purdon, seconded by Elizabeth Warren – Motion is carried.

Legacy Endowment Fund Committee Update

- Colleen Purdon, Committee Chair, presented is overview of key initiatives and other activities undertaken over the past year.
- Thanks to Jackie Mersich and Jill Willington as well as Bruce Hutchison for his initial work with the Committee.
- Motion to approve Legacy Endowment Fund Committee Update – Moved by Colleen Purdon, seconded by Jill Willington – Motion is carried.

Education Outreach Committee Update

- Jackie Mersich, Committee Chair, presented is overview of key initiatives and other activities undertaken over the past year.
- Quartor Despax conducted first school visit in French language during SweetWater 2018.
- Major addition to outreach schedule is our Access Music Fair on April. 12.
- Motion to approve Education Outreach Committee Update – Moved by Jackie Mersich, seconded by Colleen Purdon – Motion is carried.

Fundraising Marketing Committee Update

- Lynda Montgomery, Committee Chair, presented is overview of key initiatives and other activities undertaken over the past year.
- Fundraising strategies have focused on increasing the “Gratitude Attitude.”
- A lot of work this past year but a lot of success.
- Chair welcomed new members Elizabeth Warren and Abby Drimmie.
- Motion to approve Fundraising Marketing Committee Update– Moved by Lynda Montgomery, seconded by Joachim Ostertag – Motion is carried.

Election of Board of Directors

- Sydney Misener will be leaving the Board of Directors as she has served the maximum number of terms allowable under the Constitution. Colleen Purdon thanked her for work as a Board Member and overseeing hospitality during the Festival. Sydney will continue to provide this volunteer support for hospitality moving forward.
- Shawna Macivor is completing second year of two-year term.
- One nominee from the floor to fill a vacancy. Colleen Purdon nominated Charlotte Macfarlane as a Director.
- Nominees for Board of Directors as follows:
 - First year of a second, two-year term: Lynda Montgomery, Jackie Mersich, Jill Willington
 - First year of a first, two-year term: Charlotte Macfarlane.
 - First year of a third, two-year term: Colleen Purdon.
 - Motion to approve slate – Elizabeth Warren – seconded by Joachim Ostertag.

- Board Chair will recruit at least two more Board Member to fill the current vacancy. Other Board Members will also actively look for potential replacements.
- Note: Paul Eichhorn acted as proxy voter for Keith Medley (document confirming this to be included with Annual General Meeting minutes).

Other Business

None

Motion to adjourn

Moved by Jill Willington – Motion is carried